

Seven Hills Charter Public School Board of Trustees
Agenda
Tuesday May 4, 2010
6:00pm to 8:00pm
Held in the Library at Seven Hills Charter Public School

Documents provided electronically via link*, Hard copy as hand out**, Vote required***

Welcome

Minutes: ***

Minutes of the April 6, 2010 SHCPS Board of Trustees Meeting presented for approval

Public Comments

The BOT has allotted 15 minutes to those individuals from the community or staff who have notified the Board in advance that they would like to speak on a topic that may or may not be on the agenda.

1) Presentation

- a. Introduction of board retreat consultant
 1. Letter of Introduction
 2. Resume */**
 3. Work Experience */**
 4. Search Process Outline
 5. Engagement Proposal
- b. Administrative Job Descriptions

2) Board Report:

- a. Board Work Plan: Sub-Committee updates and procedure for information sharing. The minute taker from the subcommittee meetings will email the minutes to all participants. In addition Cindy Krackovic will save in the subcommittee sub-folder in the BOT shared folder on our website and information provided.

Effective Instruction: Joanne Newcombe, Beverley Bell, Jessica Fede

- *Leadership Model*
- *Teacher Recruitment and Retention*
- *Professional Development*
- *Connection to Other Schools*
- *Continuum of School Services*
- *Charter School Promotion*
- *Homework*

Parent and Family Partnerships: Suzanne Biglione, Kevin Bradley, Robert Ramirez

- *School Member Profiles*
- *Strategies for Engagement*
- *Effective use of Support Services*
- *Charter School Promotion*
- *Homework*

Student Motivation: Joe Hungler, Marianna Islam, Melissa Haffty

- *Homework*
 - *Charter School Promotion*
- b. Update on recruitment
 - c. Reschedule of Renewal Retreat (half day)
 - d. Schedule Board Development Retreat (full day)
 - e. Schedule for FY2011 Board Meetings (need two in October for audit) */**/***

3) Old Business:

- a. None to report out on

5) New Business:

- a) Audit Engagement Letter Provided */**/***
- b) Audit Process Overview: PowerPoint provided */**
- c) Proposed Policy Updates ***

6) Financial Report

- a) Personnel Update: None to report
- b) Enrollment Report as of 04/27/2010: 662 enrolled, waitlist 364, 671 ADM (Feb 15th is final enrollment for March reporting and PP payment calculation)
- c) Cash Balances: March 31, 2010 */**
- d) March 2010 3rd Quarter Balance Sheet and P/L */**
- e) 3rd Quarter ended March 31, 2010 Budget to Actual */**
- f) Proposed FY2010 budget changes*/**/***

7) School Communication: Also visit www.sevenhillscharter.org

- a) Weekly Staff Notes: Accessed via link: <http://www.sevenhillscharter.org/botfiles/>
- b) Weekly Newsletter: visit www.sevenhillscharter.org under “family”