

Seven Hills Charter Public School Board of Trustees
Meeting Minutes
May 6, 2008

Welcome: Carlton Watson called the meeting to order at 6:00. In attendance Carlton Watson, James Diggins, Richard Bisk, Rebecca Blodgett, Lee Cordaro, Krista Piazza, Cynthia Krackovic. Donna Lemoyne joined at 6:30.

Minutes

Minutes of the April 1, 2008 SHCPS Board of Trustees Meeting presented for approval.

Motion to approve: James Diggins

Second: Rebecca Blodgett

All members voted in favor of the motion.

Public Comments

The BOT has allotted 15 minutes to those individuals from the community or staff who has notified the Board in advance that they would like to speak on a topic that may or may not be on the agenda.

1) **Presentations:**

a) Next Steps for Next Year: See attached presentation.

Calendar and Orientation: Krista Piazza elaborated on the changes to the new staff orientation and training going into FY09. She further discussed having the summer teaching academy open to the public, with a reunion and best practice showcase to share and disseminate. We will be using the Learning First Foundation as the agency that supports positive experiences in the community, so they will be the “charge” for the summer school, and teaching academy etc.

Schedule: Krista Piazza expanded on the information provided in the handout around the schedule for FY09.

Instruction: Krista Piazza spoke about the Scott Foresman program and the expansion into grades 4 and 5, but will also supplement with SideWalks as needed. She expanded on the tutorial blocks and interventions and targeted efforts. The science curriculum was addressed and Ms. Whooten, Ms. Olmstead and Ms. Piazza have been working as a science committee to evaluate the curriculum and outline for the science program for FY09. How to best utilize the Teaching Assistants is being addressed in addition to the impact of SPED and associated adjustments to the grading rubric in order to properly measure student grades and achievement. ELL changes in response to the CPR were addressed. Peabody grant \$60K and how it is impacting the use of technology in our instruction as well as laptop replacement needs were discussed. A reminder about the continued need to evaluate the Village program, and run it under the

Foundation verses creating a separate number. Rebecca Blodgett and Jim Diggins requested having a legal opinion regarding the setting up under a non profit and the insurance liability coverage. Carlton Watson noted that any subsidiary is covered under the liability and can run under the non-profit. This will be put on the Foundations agenda for the May meeting. Cindy Krackovic will discuss with the Foundation Board obtaining a legal opinion regarding the transition structure. **Support:** Krista Piazza spoke of the Guidance intern and the increase in days for FY09 as well as the internship and assignments looking to expand for FY09 and the psychology coverage arrangements. Title One professional development funds were discussed and utilization of alternate resources internally are being done to best utilize these funds. She spoke about the different roles the different grade levels need for leadership IE: Leads/Coach, etc. and how the structure may need to be varied and the “shape” of the leadership changed. Looking at what other schools do, and getting feedback from staff to see what can be done better. **Year End Notes:** Reviewed

Krista addressed the registration night and the screening process, review of results with parents and providing the parent the information for the incoming students and will make summer work available for them. This was not the Kindergarten screening, and not all students showed up so there is more screening required. She addressed the fact that the screening did determine a need for a one on one personal assistant and the need to provide a life skills program. The budget provision does not allow for the “floater” position and the one on one assistant.

Krista Piazza spoke about the program the Library is working on with the local bank and the setting up of piggy banks for all to encourage and expose our students to banking and savings.

2) Board Report:

a) Goals FY08/09 Assigned Task Update: Spreadsheet attached

Math and Science Initiative:

1) Lee investigated college newspapers (call backs are difficult to get) and feels that posting of flyers and dealing with guidance office could prove beneficial

2) Richard and Krista are working on coordination and determination of which staff the training will best serve

3) Lee provided an information package and recruitment ideas to Krista with emphasis that the recruitment and retention of teachers is a national issue, and we are doing all the necessary things. New ideas are always welcome! Lee Cordaro spoke to the information she had compiled on the recruitment efforts, see attached documents provided. Lee Cordaro addressed the utilization of the college newspapers, and utilization of flyers on campus. Gerald Yung mentioned holding an “open house”, advertising a job fair/open house, using the received resumes. Lee Cordaro spoke to the national issue around recruitment of teachers. Other goals were reviewed and status updated on this report.

Student Population:

1) Lisa was not present, Rebecca had nothing to report

2) Jim had nothing to report

Facilities:

1) Nothing to report

Funding Support:

1) Rebecca noted that this was a long range goal, no current activity to report

2) Carlton continues to work with Krista and Darrell to uncover and pass along potential grant opportunities to pursue

Dissemination:

1) Krista spoke to this in her presentation on "Next Steps for Next Year"

Political Advocacy:

1) Nothing to report

2) Complete

3) Determination that September is the best time to start attending Krista or Cindy will be liason (TBD)

3) Old Business:

4) New Business:

a) FY09 Budget Presented for Approval:

Cynthia Krackovic reviewed the budget with the board, speaking to the debt ratio, and need for additional capital funding going forward. Carlton Watson noted that once the Edison loan has been paid it will provide a cash inflow to help fund capital needs and increase funding availability.

Motion to approve: James Diggins

Second: Lee Cordaro

All members voted in favor of the motion.

b) Revised FY08 Budget Presented for Approval:

Cynthia Krackovic reviewed the proposed changes, based on the budget to actual comparison, receipt of the Peabody Grant, and changes to Medicaid revenue based on the late submission by Moriarty for our Administrative reimbursement.

Motion to approve: James Diggins

Second: Lee Cordaro

All members voted in favor of the motion.

5) Financial Report

a) Personnel Update

b) Enrollment Report as of 04/29/08: 659 enrolled, waitlist 305, ADM 670.63
Note: March submission of ADM is what final payment is based and was above our maximum allowed 666

c) Cash Balances: March 2008

d) March 2008, 3rd Qtr Balance Sheet and P/L

e) 3rd Qtr Budget to Actual, Cynthia Krackovic reviewed with the proposed revision to the FY08 budget

Motion to accept financial reports: James Diggins

Second: Donna Lemoyne

All members voted in favor of the motion.

Motion to adjourn: Rebecca Blodgett

Second: James Diggins

All members voted in favor of the motion.

Meeting adjourned at 7:30pm

Minutes respectfully submitted by:

Cynthia Krackovic

Business Manager