

Seven Hills Charter Public School Board of Trustees
Board Meeting Minutes
Tuesday June 2, 2009
6:00pm – 8:00pm
Held at Seven Hills Large Conference Room

Welcome

Meeting called to order at 6:08 PM. In attendance: Krista Piazza, Donna Lemoyne, Brandon Underwood, Henry Chamberlain, Donna Clark-Cranham, Rene Underwood, Suzanne Buglione, Jim Diggins, Cindy Krackovic, Lee Cordaro, Carlton Watson, Karen Johnson (Worcester Public Health), and Kevin Bradley (Dept of Mental Health). Beth Gillis recorded meeting minutes.

Minutes

Minutes of the May 5, 2009, SHCPS Board of Trustees Meeting presented for approval.

Motion to Approve Meeting Minutes: Donna Lemoyne

Second: Jim Diggins

All members voted in favor of the motion.

Public Comments

The BOT has allotted 15 minutes to those individuals from the community or staff who has notified the Board in advance that they would like to speak on a topic that may or may not be on the agenda.

1) Presentations:

- a. Promotion Criteria. Ms. Piazza reviewed the handout distributed to the board members. Questions arose regarding measuring student's comprehension and how the new criteria will be introduced to parents. Mrs. Underwood commented that Seven Hills parents are familiar with the 1,2,3,4 standard from other Worcester Public Schools.

Motion to Approve Criteria: Jim Diggins

Second: Lee Cordaro

All members voted in favor of the motion.

2) Board Report:

- a. Board Work Plan: The School Improvement Update Plan and Board Work Plan will be revised at the July retreat.
- b. Retreat rescheduled for July 28, 2009, 5:30 PM to 9:00 PM. Ms. Krackovic will investigate a venue. Mr. Watson suggested that the meeting scheduled for July 23 at Peppercorn's become an Orientation Session for new Board members.
- c. Update on recruitment
 - a) Suzanne Buglione for consideration of school board trustee. (resume attached). Will become voting member after DOE approval.

Motion to Accept Nomination: Donna Lemoyne

2nd: Jim Diggins

All members voted in favor of the motion.

- d. Evaluation of Superintendent – Evaluation attached. Mr. Watson reported that the overall rating for Ms. Piazza’s performance during this school year is “Exceeds Expectations.”

Motion to Accept the Evaluation: Donna Lemoyne

2nd: Lee Cordaro

All members voted in favor of the motion.

3) Old Business:

- a. Employee Benefits and Policy Guide update: Perfect Attendance Policy determination. Ms. Piazza reviewed the intent behind the former attendance policy. Ms. Krackovic reported that the data does not support keeping the policy; attendance has not improved since the policy was put into place. She also reported that feedback from staff included concerns that the policy encourages sick people to come to work and spread illness.

Mrs. Underwood requested clarification about the attendance policy as it relates to FMLA. Ms. Krackovic explained the policy as it relates to discretionary time, FMLA, and Intermittent FMLA. All agreed that attendance should be addressed during contract renewal and performance reviews. Feedback from the staff in attendance to the meeting supported removal of the attendance bonus.

Motion to remove Perfect Attendance Policy: Jim Diggins

Second: Lee Cordaro

All members voted in favor of the motion.

- b. Final Site Visit Report Received – Verbal information received during the Site Visit was shared by Ms. Piazza at a previous meeting. Final report concerns were discussed.

5) New Business:

- a) FY2010 Presentation Schedule. The attached schedule represents a “starting point” and may be modified during the school year.
- b) FY2010 Board Meeting Schedule: Amend the attached schedule to May 4, 2010 and June 2, 2010. Two retreats will be needed to accommodate Charter Renewal discussions for the 2009-2010 calendar. Ms. Gillis will post the dates as usual.
- c) Computer Laptop Capital Bid for approval. The attached quotation is based on purchases needed to expand technology in the classroom. This quote does not include the operating system. Mr. Watson asked if the school has investigated organizations that will help provide funding/discounts towards technology. Ms. Krackovic confirmed that they have; however, time is a concern.

Motion to Approve Bid: Donna Lemoyne

Second: Lee Cordaro

All members voted in favor of the motion.

- d) Administration Recruitment Process. Ms. Piazza reported that there was a surprising lack of internal candidates. Since changing advertisers several qualified external candidates have stepped forward. Ms. Piazza suggested that after pre-screening the school set up an Open Forum for students, parents, staff and Board members to speed-up and stream-line the process. She plans to conduct the Forum on Friday, June 12. The finalist would spend a day in the school and meet with the Leadership Team.

- e) MCAS Update. Ms. Piazza reported that 18 students will miss the MCAS window due to illness and that the DOE has agreed to an extension to June 11th.

6) Financial Report

- a) Personnel Update reported, there were no questions.
- b) Enrollment Report as of 05/27/09: 666 enrolled, waitlist 392, ADM 669
- c) Cash Balances April 2009 was presented, there were no questions.
- d) April 2009 Balance Sheet and P/L was presented, there were no questions.
- e) FY2009 Amended Budget, Ms. Krackovic reviewed the changes.

Motion to approve the amended budget: Donna Lemoyne
2nd: Jim Diggins

All members voted in favor of the motion.

- f) FY2009 Audit Schedule presented. Ms. Krackovic noted that the time line remains the same as in the past view years.

Motion to adjourn: Donna Lemoyne

Second: Jim Diggins

Meeting adjourned at: 7:55 PM

Next meeting: June 28, 2009

Minutes respectfully submitted by:

Beth Gillis

Administrative Assistant