

☺ FOR NEXT TIME: REVIEW DCAP AND MAKE CHANGES/NOTES, GENERATE QUESTIONS FOR SURVEYS. ☺

Next meeting: Tuesday, November 15 @ 5:30 PM

SAC Meeting: October 18, 2011 Minutes
5:00 PM (Library)

Present: Louise Nelson, Yvonne Rosario, Jessica Kato, Jillian Hakens, Andrea Windward (parent-2nd grade) – windward@aol.com, Suresh Kamma (parent-2nd & 1st grade) – ksuresh7@gmail.com, Jamie Medeiros (parent-K & 1st grade) – jprincess23@hotmail.com.

- 1) Review of DCAP: hard copies passed out; group agrees to read and review by next meeting date (11/15) and make notes of questions, concerns, possible changes.
- 2) Review of last year's activities: multicultural potluck at beginning of year, revision of homework policy; previous years English language classes for adults. (Louise to follow up with George Cabral about continuation of adult ELL classes.)
- 3) This year's projects: what do we want to take on for this year to help improve how the school functions? Andrea: Spanish language classes for English speaking adults to help support the Spanish classes taught to students, including resources (internet videos/tutorials, better dissemination of what kids are doing in Spanish class).
- 4) Follow up of revised homework policy: How is it working? Is it realistic? Is it being followed? Participation rates? Following up with families, students, and teachers. Jillian: getting notes in K from kids not completing HW due to falling asleep, longer day, etc. Also, revisiting the consequences for the kids at different academies. Suresh: Can K-1 kids, who are most tired at the end of the day, complete homework during the extended part of the day?
 - a. How will we follow up? Parent survey (paper copy!!!) with Fri. newsletter, followed up with all-call, provide incentive

to return completed surveys (dress down days, etc). Include in survey feedback to other changes made at the school (school hours, uniforms, etc).

- b. Timeframe for parent surveys: Send out survey Friday, December 2, and Friday, December 16, with a due date of Tuesday, December 20 for a dress down day on Wednesday, December 21. (Create stickers/some kind of symbol to signify students who received a dress down).
 - c. Student surveys (4th grade and up): On computers? During Specials?
 - d. Faculty surveys (whole school): On computers.
 - e. When results are compiled, present to Ms. Piazza/board, disseminate to parents (newsletter), and staff.
 - f. Homework, uniforms (only going to Allen's, problems with Allen's quality of uniforms, options), longer day, longer year/arrangement of year,
 - g. EVERYONE: generate questions for survey thinking about "How is this beneficial/not beneficial to our STUDENTS?"
- 5) Putting SAC section onto website. Include monthly agendas, upcoming meeting dates.
 - 6) Childcare for meetings! Louise to talk to Jess Minor/Village people about arranging for babysitters.
 - 7) Contacting community members to be involved.
 - 8) 5:30 as the start time!

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